

Contract Manager Position

Are you a dynamic and talented Contract / Project Manager with experience in managing maintenance work?

We are seeking a committed Contract Manager, to manage and help maintain Leitch Landscapes position as one of the leaders of the Landscape Maintenance industry.

In return we offer a competitive salary, annual bonus, company pension and other benefits including a company car, fuel card, laptop, phone and more.

Leitch Landscapes is a "can do" entrepreneurial business founded on the core principles of quality and delivering an outstanding service to our customers. We care for one another and we work together as a team to achieve our aims

The role is divided into two key components: delivering a consistently high level of landscape maintenance service as well as acquiring and managing additional business.

The successful applicants management of his maintenance team and directly employed staff will be a critical success factor to delivering landscape maintenance and work on-time to the specified standard.

Key responsibilities will be:

- Recruiting and training of labour in "Ways of Working" and expected quality standards
- Daily quality monitoring of work in progress and completed work
- Line management and performance management
- Effectively build and maintain client relationships
- Effective and constant communication liaising extensively with internal and external stakeholders, which includes, the client, consultant, event's organisers, the general public, the police, resident groups, and other contractors.
- Effectively monitor and evaluate service delivery to ensure that performance targets are met, review strategies and procedures as appropriate, aligning them with customer demand and feedback to continually enhance the commissioning service.
- Ensure adequate monitoring and evaluation systems are in place and used to monitor outcomes and impacts on a regular basis, considering stakeholder perspectives and site audit frameworks
- Effective planning with an eye for detail and proactive approach to maintenance work and finding solutions to site challenges.
- Providing management reports The second key component of the Contract Manager role is ability to price, sell, and manage landscaping work. These works may either be additional landscape maintenance work required on sites currently maintained or large landscaping projects implemented as part of a construction project. In order to sell these works, the Contract Manager will have to develop successful working relationships with the client & decision-makers.
- Identify, price and supervise additional works on existing maintenance sites
- Our ideal candidate will be a proven Manager looking to progress in an exciting, forward thinking company.
- The candidate will *ideally* have had some, *but not necessarily all*, of the following experiences before joining
- Two to three year's practical work experience ("on the tools") in landscaping or grounds maintenance
- Two to three year's management experience
- Further education, ideally in Horticulture or Landscaping or Environmental work

Kindly email your CV to info@leitchlandscapes.co.za